

Wednesday 26 April 2023

Dear Parent/Carer

I am writing to inform you of many concerns which have been raised by businesses around Seva School and other road users. On several occasions you have been reminded to be considerate of where you park around the school. We recently have made changes to the car parking which have been shared.

There are two locations for parents to park North View Road or Link House. Only parents that have been issued a car park pass are allowed to park at Link House. Those parking without permission, causing obstruction, parking, or driving dangerously will risk escalation towards a letter banning them off site for a fixed period.

Members of staff will be present at the drop and go point to greet students as they are dropped off. Parents are not permitted to get out of their cars at the drop and go point or expect to speak to members of staff during this time.

There should be no parking at the DENSO entrance we have received several pictures of parents parked in their entrance. They will be contacting the relevant authorities if this continues. Parking across entrances to car parks is not acceptable. There should be no stopping or parking in any of these areas.

It is an offence to wilfully obstruct the highway which can result in prosecution by the police. We wish to try to prevent this by educating you about safe parking in the area. I appreciate that it can be difficult to park near the school, but parking in the manner is putting your children at risk. Please allow yourself extra time to park away from the school and walk round with your child.

Key Traffic Management Plan Expectations

- **There will be NO RIGHT TURN when exiting Link House car park - you must TURN LEFT and head towards the mini roundabout at Paradise Way to turn back on yourself. This will support the flow of traffic with the drop and go traffic system during the mornings and avoid grid lock.**
- Please give priority to pedestrians
- Do not unduly wait in your cars at Link House or North View - arrive and depart in a timely manner.
- Vehicles must not exceed 5mph whilst on the Link House car park.
- Avoid parking in spaces designated for coaches or behind them.
- Avoid parking in spaces designated for Blue Badge holders.
- Avoid parking at the bus stop.

Thank you in advance for your co-operation, care and consideration.

Vaheguru Ji Ka Khalsa, Vaheguru Ji Ke Fateh.

Yours sincerely,

J Kaur

Mrs J Kaur

Operations Manager