

Friday 14<sup>th</sup> April 2023

Dear Parents/Carers,

Sadly, we lost a much-loved member of our primary teaching team last term. Mrs. Victoria Woodward, who taught Class 2S, passed away suddenly after a short illness. She was a tremendously kind teacher who lived the SEVA values in all that she touched. Mrs Woodward taught every child like they were her own and through her projects linked to PHSE, music and singing she always made learning fun and memorable. Whether Mrs Woodward was at school upholding the Sikh faith values or at Church running messy club she was the epitome of service. Through reminding staff and students alike that: it was okay, not to be okay, she made sure feelings were shared and an honest reflection sought to solve any problem, no matter how big or small.

**The funeral service for Mrs Woodward will take place on Friday 21<sup>st</sup> April from 2pm at St. Nicholas Church in Nuneaton. In respect of the overwhelming affection, we all have for her and her family at this most tragic of times, we will be closing the school to students in primary at 12pm.** Students in Years R, 1 and 2 and those in receipt of FSM in years 3 to 6 will be provided with a packed lunch to take home with them. Students in primary being picked up at this time can be collected from the usual point of the silver gate and their afternoon attendance mark will not be adversely impacted. **We would be grateful if you could confirm that you will be picking up your child at 12pm on Friday 21<sup>st</sup> April by emailing [s.alcock@seva.coventry.sch.uk](mailto:s.alcock@seva.coventry.sch.uk) by no later than 3pm Wednesday 19<sup>th</sup> April.** Please state your child's full name and class.

If you have a child(ren) in primary who cannot be picked up at this time because they can only go home with a sibling(s) in secondary and/or they can only go home on the coach, they will be kept in school until the end of the school day as usual.

As you may be aware, we have set up two GoFundMe pages in memory of Mrs Woodward. One is for a charity close to her heart called a Place2Be and the other is our way of helping her family to go on a holiday to fulfil a wish they had made together. If you would like to contribute, please go to:

<https://gofund.me/06da60e5>

<https://gofund.me/27506aa1>

At school, we will be buying a picnic bench and opening a flower garden that will over time attract butterflies. To raise funds for this, and in true Mrs Woodward fashion, we would like all children to bring a donation of £1.00 and wear bright, colourful clothing on Thursday 20<sup>th</sup> April. Mrs Woodward's husband and two daughters will also be visiting us on this day for a special assembly where children will be sharing their memories of her with them.

Thank you in advance for your care and consideration in this time of remembrance and gratitude for a wonderful teacher and colleague whose memory we will all cherish.

Vaheguru Ji Ka Khalsa, Vaheguru Ji Ke Fateh.

Yours sincerely

*S. Sanghera*

Mrs. S. Sanghera  
Principal