



Careers Week: w/c 03.10.22 – Y7-11

- Coventry City Council Careers Leader came into school on multiple days during the week, conducting workshops with Y7-9 and Y10-11. The focus was on the current and future careers landscape, future KS5 choices (T-Levels, BTEC's, A-Levels etc), apprenticeships options/how to apply, local provision/colleges, signposting to upcoming Open Evenings at colleges/sixth-form, careers skills and how to become 'employment ready', Q&A session.
- British Army came in to speak with pupils in Y10/11 – discussions around employment opportunities in the British Army and other armed forces. Q&A.
- Y11 visited the Careers & Apprenticeship Fair at Millennium Point in Birmingham, which had a Careers Fair for all types of careers and opportunities in the West Midlands. It also had local colleges and universities present, with what apprenticeships were available. Pupils were told how to apply for an apprenticeship and which process to follow. They also signposted to local businesses and trades that would welcome school leavers.
- Form Activities – creating a CV and personal statement.
- Assemblies – guest speakers from various career backgrounds, talking about their pathway from school and into employment
- PSHE – whole-school focus on careers in PSHE, looking at different careers and their pathways, salary, advantages/disadvantages etc.

All students will:

Take part in a careers programme through the PSHE and personal development programme in years 7-11 that helps them to:

- Understand their education, training, employment and other progression opportunities
- Develop the skills they need to plan and manage their own personal development and career progression

- Access relevant information and learning from taster activities and experience of work year 8 during administration support and in year 10 with an employer)
- Provide feedback and ideas on how to improve the careers programme.
- Have access to, and support with using careers information that is both timely and easily accessible, including information from other providers and the internet
- All curriculum areas will also include careers within their subject areas; this will be within lesson content and displays within their area showing potential pathways and some of the careers that the subject could lead in to

Obtain careers guidance that is:

- Impartial
- Confidential
- Focused on their individual needs and is fit for purpose
- Supportive of equal opportunities
- Provided by people with relevant training and expertise
- Students are able to arrange a personal interview with the school's careers lead

All parents and carers can expect to:

- Receive CEIAG information via Seva newsletters and hand-outs at parents' evenings
- Access information re CEIAG on the school website
- Be able to email the Career Leader with regard to any career related questions
- Be able to speak to the Career Leader at years 8 – 11 parent evenings

Exploring Opportunities / Broadening Horizons – By the end of Year 7 students will:

- Develop awareness of the world of work, including a breadth of positions and methods of working
- Be able to identify the key skills for employment
- Undertaken personal self-evaluation, including: – Future ambitions and necessary steps
- Positive employability skills

Building the Future – By the end of Year 8 students will:

- Have opportunities to explore post 14 options & their implications for post 16, post 18 and future aspirations
- Have developed awareness of careers linked to curriculum subjects (through content and skills)
- Have opportunities to investigate local Labour Market Information (LMI)
- Have had opportunities to engage with a range of employers and providers to experience meaningful encounters

Opening Doors – By the end of Year 9 students will:

- Understand the value of understanding their own skills and qualities and be able to link these to potential post 16 / post 18 pathways
- Develop an awareness of self, including the importance of a professional social media profile and employability skills, including attendance and punctuality
- Have an understanding of the pathways available to them and how these lead to the 'next steps'
- Have had opportunities to engage with a range of employers and providers, including FE and HE establishments, to experience meaningful encounters
- Begin to understand organisational structures
- Begin to have an understanding of what makes an entrepreneur and develop an awareness of the challenges and benefits of starting your own business

Step Up, Stand Out – by the end of Year 10 students will:

- Have encountered first-hand experience of researching, applying for and engaging with an organisation for work experience
- Have had the experience of exposure to key employability skills in the context of an actual working environment
- Have had opportunities to recognise the skills and qualities that are needed in a variety of jobs, including entrepreneurs

- Have the opportunity to articulate 'employment self' through their personal statement
- Have had opportunities to engage with a range of employers and providers, including FE and HE establishments, to experience meaningful encounters
- Have had opportunities to visit FE and HE providers
- Have had optional access to impartial information, advice and guidance from the school's careers advisor

Post 16 & Beyond – Be Prepared – By the end of Year 11 students will:

- Have completed a fully functional CV and personal statement that focuses on their skills and qualities
- Have had opportunities to engage with a range of employers and providers, including FE and HE establishments, to experience meaningful encounters
- Have attended a session with the careers adviser and produced an action plan in order to help them make decisions about post-16 options
- Have an appropriate career plan for post 16 with a view to post 18 and beyond pathways
- Have made applications to more than 1 appropriate post 16 providers

Students in Years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions, parents' evenings and taster events
- To understand how to make applications for the full range of academic and technical courses