

24/02/2021

Dear Seva Family Member,

New arrangements for drop off and pick up

I hope you all enjoyed a well-deserved break over half term and that you celebrated with us upon hearing the exciting news shared in the last few days. We are not referring to the fact that all children will be back on site on 8th March 2021 (more details to follow), but the fact that the long-awaited construction and major refurbishment works at the school are set to commence imminently, starting at Eden House. This presents a challenge for the school as the majority of Eden House car park will now be partitioned off for Bowmer & Kirkland, the contractors appointed to deliver the expansion works.

To ensure the safety of the pupils and to minimise the disruption of traffic to the rest of the business park, we'll need to stagger the start and end day for all year groups. This is a temporary solution whilst the construction works are delivered. We'll continue to review the situation and there'll most likely be an amend to this plan as B&K deliver different elements of the works.

The current draft plan for students is as per table below. The final plan will be shared early next week, with maps and, additionally, you will all be invited to a virtual parent engagement session on **Monday 1st March 2021**. This will start at 5:30pm and will go through the changes in more detail (NB: we will know far more once we have collated key information from you all). *If you have children in different year groups, we will accommodate siblings starting later in our Dining Hall; we do not expect you to do 2 drops offs / 2 pick ups.*

Year Group	Drop off / Pick up location	Drop off time	Start of school day	End of school day*	Pick up time
Reception	Link House car park	08:25 – 08:35	08:40	15:10	15:05 – 15:10
Year 1 Year 2	Link House car park	08:05 – 08:15	08:20	14:50	14:45 – 14:55
Year 3 Year 4	Eden House car park	08:05 – 08:15	08:20	14:50	14:45 – 14:55
Year 5 Year 6	North View Rd	08:05 – 08:15	08:20	14:50	14:50 – 15:00
Year 7 Year 8	Eden House car park	08:25 – 08:35	08:40	15:10	15:10-15:20
Year 9, 10 & 11	North View Rd	08:25 – 08:35	08:40	15:10	15:15 – 15:25

**The school day ends an hour later on Tuesdays and Thursdays
(Y1 – Y6: 15:50 and R & Y7 – Y11: 16:10)*

**Seva School, Link House, Eden Road, Walsgrave Triangle, Coventry, CV2 2TB
Tel: 024 7798 7619**

What is crucial right now is for us to gather data on:

- How many students travel to school by car
- How many cars have students from different year groups

It is crucial that we all work together, as one family, following these new arrangements to ensure the safety of all involved.

As such, please expect a questionnaire to be sent through later today requesting this information. This will take seconds to complete and will aid our planning immeasurably. Please can you complete this by Thursday morning; huge thanks in advance!

If your child could travel to school and back by coach, this would help us a great deal and we appreciate any parents who would consider this change to their daily routine. The coach timetable will remain the same. The less traffic we create on site at this exciting time, the better! In fact, if your child could walk or cycle (safely) to school, we encourage this too as it will help us in our mission to reach the government target of all children doing at least 30 minutes of exercise in school each day!

In eager anticipation,



Jo Donnellan
Principal
Seva School



Map: North View Rd – left at the roundabout